

**THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH**

**Minutes of the REGULAR POLICE BOARD MEETING  
November 8<sup>th</sup>, 2007 at 9:00 A.M.  
Central Saanich Municipal Council Chambers**

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**PRESENT**

Chair: Jack Mar

Board Members: Cathie Ounsted  
Steven Garner  
John Currie  
Andrew Harcombe

Chief Constable: Paul Hames

Administrator: Gary Nason  
Director of Finances: Rosalyn Tanner

**GUESTS:**

Cpl. Dave Glancie  
Stephen Anderson  
Airdrie Kaatz

**APPROVAL OF THE AGENDA**

Chief Hames requested the addition of the following late item:

- Re-Branding to be considered as item 3 under Old Business
- That the presentation from Stelly's students be addressed after the adoption of the minutes.

Steven Garner requested the addition of the following late item:

- Board Composition to be considered as item no. 4 under New Business.
- Membership Renewal correspondence as item no. 5 under New Business.

42.07 MOVED BY CATHIE OUNSTED  
SECONDED BY STEVEN GARNER  
*That the agenda be approved as amended.*  
CARRIED UNANIMOUSLY

**MINUTES FOR ADOPTION**

43.07 MOVED BY JOHN CURRIE  
SECONDED BY STEVEN GARNER  
*That the minutes of the Police Board Meeting held October 11, 2007 be adopted as circulated.*  
CARRIED UNANIMOUSLY

**STELLY'S STUDENTS**

Cpl. Dave Glancie introduced Stephen Anderson and Airdrie Kaatz from Stelly's Secondary School. He explained that the two students are part of the Leadership Program at Stelly's School and have come to observe the meeting. The Board asked some questions in relation to youth and the police, and their leadership program. The Board expressed their appreciation to the students for attending the Board meeting.

Cpl. Glancie spoke briefly on his new role in the community and indicated how much he is enjoying it.

**OLD BUSINESS**

**1. Budget 2008 – For Adoption.**

Ms. Ounsted presented the 2008 Police Budget . She advised that there is an increase of \$294,045.00 for 2008. A lengthy discussion ensued. Chief Hames presented a supplemental on the replacement of the data master (breathalyzer).

44.07 MOVED BY JOHN CURRIE  
SECONDED BY STEVEN GARNER  
*That the District be requested to create a reserve capital fund to offset capital equipment by \$1,800.00 and it could be reviewed in the future.*  
CARRIED UNANIMOUSLY

Chief Hames spoke on correspondence from the Restorative Justice Committee requesting \$1,000.00 grant. A discussion took place relative to whether it would be the Board's responsibility or Council's responsibility. It was decided to leave this request with Council.

45.07 MOVED BY CATHIE OUNSTED  
SECONDED BY JOHN CURRIE  
*That the 2008 Police Provisional Budget be approved in the amount of \$4,031,705.00.*  
CARRIED UNANIMOUSLY

46.07 MOVED BY CATHIE OUNSTED  
SECONDED BY SEVEN GARNER  
*That the capital reserve account presently at \$48,200.00 be increased by \$1,800.00 to \$50,000.00 annually.*  
CARRIED UNANIMOUSLY

47.07 MOVED BY CATHIE OUNSTED  
SECONDED BY ANDREW HARCUMBE  
*That the two supplemental items, the data master and the video microphones, at a cost of \$13,400.00, be approved.*  
CARRIED UNANIMOUSLY

**2. Joint Police Board/ Council Meeting – November 13, 2007.**

Chief Hames gave a brief overview of the upcoming agenda and asked for any additional items that the Board may wish to discuss. It was suggested that the resourcing issue should be discussed. After a lengthy discussion it was decided that resourcing would not be placed on the agenda. Mr. Garner will speak on graffiti.

**3. Facilities Planning Project.**

Mr. Nason gave the Board an update on the facilities planning project. He advised that the consultants from Onicron would be in attendance on November 29, 2007 for the day to give a presentation. Mr. Nason requested that Chief Hames or Deputy Chief Pecknold be in attendance.

48.07        MOVED BY JOHN CURRIE  
              SECONDED BY STEVEN GARNER  
              That the Police Board meeting be extended past the 10:30 am deadline.  
              CARRIED UNANIMOUSLY

**4.            Re-Branding.**

Chief Hames provided the Board with copies of the new Central Saanich Police Service crests for their information.

**NEW BUSINESS**

**1.            PRIME BC – User Fee.**

Chief Hames referred to correspondence from Mr. Kevin Begg, Assistant Deputy Minister and Director of Police Services. He explained that the current PRIME user fee of \$500.00 per officer would remain the same for 2008.

**2.            BCAPB**

Mr. Currie gave the Board an overview of the BCAPB meeting. He spoke on the following items:

- BCAPB Meeting in Nelson, BC May 2 – 4, 2008.
- Training Sessions
- Membership dues in 2008
- Diversity Conference – Vancouver, BC, November 30 – December 2, 2008.
- Jury Duty
- Police Board size
- Police Board appointments

Ms. Ousted will attend the BCAPB meeting in February 2008 in place of Mr. Currie.

**3.            Community Focus Newsletter.**

Suggestions were put forward in relation to possible articles for the upcoming newsletter. Chief Hames and Mr. Garner will meet to finalize the articles.

**4.            Police Board Composition and Membership Renewal.**

The Board gave their thoughts on increasing the size of the Board. Mr. Currie advised that he would not be letting his name stand for reappointment. It was generally felt that the size of the Board should remain as is and that teleconferencing be made available when Board members can not be present.

**FINANCE REPORT / HUMAN RESOURCE REPORT**

Chief Hames gave a brief overview of the budget report and advised that the budget is still tracking well for this time of the year.

**CORRESPONDENCE**

**Received for general information.**

1. Peninsula News Review photo - "Shock the Rock" fund –raiser.

**ADJOURNMENT**

49.07            MOVED BY JOHN CURRIE  
                      SECONDED BY STEVEN GARNER  
                      *That the Police Board meeting be adjourned.*  
                      CARRIED UNANIMOUSLY

**CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE POLICE BOARD MEETING, HELD ON THURSDAY, NOVEMBER 8<sup>th</sup>, 2007.**

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MAYOR JACK MAR  
CHAIR OF THE POLICE BOARD

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ELIZABETH TRUDEAU  
RECORDING SECRETARY