

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

**Minutes of the REGULAR POLICE BOARD MEETING
July 9th, 2009 at 9:15 A.M.
Central Saanich Municipal Council Chambers**

<u>PRESENT</u>	Chair:	Jack Mar
	Board Members:	Steven Garner Stephen McNally Andrew Harcombe
	Chief Constable:	Paul Hames
	Deputy Chief Constable:	Clayton Pecknold
	Administrator:	Gary Nason
<u>REGRETS:</u>	Board Member	Cathie Ounsted
<u>GUESTS:</u>		Sgt. Dillon Sahota Mr. David Wilson

APPROVAL OF THE AGENDA

25.09 MOVED BY STEPHEN MCNALLY
SECONDED BY ANDREW HARCOMBE
That the agenda be approved.
CARRIED UNANIMOUSLY

MINUTES FOR ADOPTION

26.09 MOVED BY STEVEN GARNER
SECONDED BY STEPHEN MCNALLY
That the minutes of the Police Board Meeting held June 11th, 2009 be adopted as circulated.
CARRIED UNANIMOUSLY

OLD BUSINESS

1. Facilities Planning.

Mr. Nason provided the Board with a brief update. He explained that the Building Assessment Phase One has been completed and that Phase Two is underway.

2. Strategic Planning.

Mr. Garner thanked the Board for their participation in the recent Strategic Planning Session. He requested a motion to accept the new Central Saanich Police Board Strategic Planning Document. Mr. Garner indicated that he would have the document sent out to be professionally formatted.

27.09 MOVED BY STEVEN GARNER
 SECONDED BY STEPHEN MCNALLY
 That the Board approve the Central Saanich Police Board Strategic Planning Document.
 CARRIED UNANIMOUSLY

3. CSPS Policies.

Chief Hames referred to a memo from Mr. Bert Vermeer, Policy Administrator, dated 09.06.03 requesting approval of the CSPS Policies identified in his memo.

28.09 MOVED BY ANDREW HARCOMBE
 SECONDED BY STEVEN GARNER
 That the CSPS Policies as outlined in the Memorandum dated 09.06.03 from Mr. Bert Vermeer, Policy Administrator, be approved.
 CARRIED UNANIMOUSLY

NEW BUSINESS

1. Crime Severity Index.

Chief Hames referred to the Crime Severity Index document and gave a brief overview. He will keep the Board informed. A brief discussion ensued.

2. BCAPBA Executive Meeting.

Mr. Garner advised that a committee has been formed to create a Chief Constable evaluation report and that a draft of the report should be available in September 2009. Mr. Garner gave a brief verbal report of the meeting.

FINANCE REPORT / HUMAN RESOURCES REPORT

Chief Hames explained that the budget is tracking a little behind at this time. He explained that additional revenue is forthcoming.

Deputy Chief Pecknold gave a verbal report on his Board Governance Course and advised the Board that he would be happy to assist the Board in the future with any governance related issues.

1. Letter of Understanding No. 2.

Chief Hames referred to the Letter of Understanding No.2. in relation to "Special Programs 2009 Work Hours", and asked for a motion approving the LOU. Chief Hames also advised the Board of a LOU that was currently being drafted in relation to a Flex Time proposal by the civilian members of the Records Section. A discussion ensued.

- 29.09 MOVED BY STEVEN GARNER
 SECONDED BY STEPHEN MCNALLY
 That Letter of Understanding No. 2 be approved.
 CARRIED UNANIMOUSLY

COMMENDATION

Received for general information.

1. Sgt. Dillon Sahota – Master of Arts in Leadership & Training – Royal Roads University.

The Board congratulated Sgt. Sahota on his impressive achievement and Sgt. Sahota expressed his appreciation to the Chief Constable and the Police Service for their support.

CORRESPONDENCE

1. Re-Appointment of Provincial Appointees to the Board – Mayor Jack Mar, Chair, Central Saanich Police Board.

The Chair expressed his appreciation to Mr. Harcombe and Mr. McNally for letting their names stand.

A member of the gallery, Mr. David Wilson, addressed the Board in relation to a complaint that he had recently lodged.

ADJOURNMENT

- 30.09 MOVED BY STEVEN GARNER
 SECONDED BY STEPHEN MCNALLY
 That the Police Board meeting be adjourned.
 CARRIED UNANIMOUSLY

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE POLICE BOARD MEETING, HELD ON THURSDAY, JULY 9TH, 2009.

MAYOR JACK MAR
CHAIR OF THE POLICE BOARD

ELIZABETH TRUDEAU
RECORDING SECRETARY