

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

**Minutes of the REGULAR POLICE BOARD MEETING
November 12th, 2009 at 9:15 A.M.
Central Saanich Municipal Council Chambers**

PRESENT

Chair: Jack Mar
Board Members: Steven Garner
Stephen McNally
Cathie Ounsted
Chief Constable: Paul Hames
Administrator: Gary Nason

REGRETS:

Deputy Chief Constable: Clayton Pecknold
Board Member: Andrew Harcombe

APPROVAL OF THE AGENDA

Mr. Garner requested the addition of the following late item:

- Strategic Plan Update to be considered as item 4 under Old Business.

Chief Hames requested the addition of the following late item:

- CSPS Christmas Party.

38.09 MOVED BY STEPHEN MCNALLY
SECONDED BY STEVEN GARNER
That the agenda be approved as amended.
CARRIED UNANIMOUSLY

MINUTES FOR ADOPTION

39.09 MOVED BY STEVEN GARNER
SECONDED BY STEPHEN MCNALLY
That the minutes of the Police Board Meeting held October 8th, 2009 be adopted as circulated.
CARRIED UNANIMOUSLY

OLD BUSINESS

1. CSPS Policies for Approval.

This item will be brought back to the next Police Board meeting.

2. Budget Presentation.

Ms. Ounsted presented the 2010 Provisional Police Budget to the Board on behalf of the Central Saanich Police Board Finance Committee. She referred to Tab #1 - of the 2010 Provisional Police Budget binder and outlined the increases as follows:

• Contingency	\$78,000
• Increment	\$13,000
• Positions	\$115,500
• Services	\$27,000
• PRIME	\$11,000
• Benefits	\$50,000

Total: \$294,500

She indicated that there would be an overall increase of 2.5% with a revenue offset of \$53,800.

A brief discussion took place and Mr. Garner suggested that it would be helpful to provide an explanation for each increase. Chief Hames will add this information to Tab #1.

40.09 MOVED BY STEVEN GARNER

SECONDED BY STEPHEN MCNALLY

That the Board approve the 2010 Provisional Police Budget including the supplementals as presented.

CARRIED UNANIMOUSLY

The Board expressed their appreciation to the Finance Committee and Chief Hames for a very well presented and comprehensive budget.

3. Strategic Planning.

Mr. Garner gave an update of the Strategic Planning document. He will have a draft document to present to the Board at the December 2009 Police Board meeting. Mr. Garner suggested that "Strategic Planning Status" should be a permanent agenda item. The Board agreed.

2. Central Saanich Police Service 2009 Christmas Party.

Chief Hames advised that the CSPS Christmas party will take place at the State Winery on December 11th, 2009 and invited Board members to attend. An email will be circulated to Board members with more details.

3. Facilities Planning.

Chief Hames gave an overview of the recent Facilities Meeting. He explained that it was very positive and Council has made the decision to move forward.

Mr. Nason explained that instructions have been issued to secure a building site in the Keating area for a new stand alone main Fire Hall. He explained the next steps in the process. Mr. Nason also advised that there will be a request for proposals to engage a qualified architectural consultant to do a site analysis of the municipal hall site, with a view to coming up with a conceptional plan for a joint municipal hall and police facility with a satellite.

- 41.09 MOVED BY STEVEN GARNER
 SECONDED BY STEPHEN MCNALLY
 *That Central Saanich Municipal Council be advised that the Central Saanich
 Police Board is pleased with Council's recommendation for the police facility.*
 CARRIED UNANIMOUSLY

FINANCE REPORT / HUMAN RESOURCES REPORT

Chief Hames advised that the budget is tracking well expending 86.03% of the budget and expending 84.65% of the year.

Chief Hames gave the Board an overview of outstanding Police Act Files.

COMMENDATION

Received for general information.

1. **Cst. Janis Jean and Cst. Andy Duke – Saanich Peninsula Hospital Foundation.**

CORRESPONDENCE

Received for general information.

1. **Peninsula News Review Article – Confidence Helps Keep Kids Safer.**

- 42.09 MOVED BY STEVEN GARNER
 SECONDED BY STPHEN MCNALLY
 That the Police Board meeting be adjourned.
 CARRIED UNANIMOUSLY

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE POLICE BOARD MEETING, HELD ON THURSDAY, NOVEMBER 12TH, 2009.

MAYOR JACK MAR
CHAIR OF THE POLICE BOARD

ELIZABETH TRUDEAU
RECORDING SECRETARY