

**THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH**

**Minutes of the REGULAR POLICE BOARD MEETING  
February 12<sup>th</sup>, 2009 at 9:30 A.M.  
Central Saanich Municipal Council Chambers**

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**PRESENT**

Chair:	Jack Mar
Board Members:	Steven Garner Andrew Harcombe Stephen McNally Cathie Ounsted
Chief Constable:	Paul Hames
Deputy Chief Constable:	Clayton Pecknold
Administrator:	Gary Nason

**APPROVAL OF THE AGENDA**

Mr. Harcombe requested the addition of the following late item:

- Time Scheduling for In Camera Meeting to be considered as item 2 under New Business.

Chief Hames requested the addition of the following late item:

- Police Ball to be considered as item 3 under New Business.

06.09        MOVED BY STEVEN GARNER  
                  SECONDED BY CATHIE OUNSTED  
                  *That the agenda be approved as amended.*  
                  CARRIED UNANIMOUSLY

**MINUTES FOR ADOPTION**

07.09        MOVED BY ANDREW HARCOMBE  
                  SECONDED BY STEPHEN MCNALLY  
                  *That the minutes of the Police Board Meeting held January 8<sup>th</sup>, 2009 be adopted as circulated.*  
                  CARRIED UNANIMOUSLY

**OLD BUSINESS**

**1.            Facilities Project.**

Mr. Nason gave the Board an update on the Facilities Planning Project. He indicated that they were just about ready to give the go ahead with the building condition assessment. He explained that Omnicron is the preferred consultant to do the assessment as they have a history with Central Saanich and know the building. He explained that the assessment would probably

take about one month and then it would be reported on. He gave an overview of the process. He indicated that the police would be fully involved in this process.

Mr. Harcombe commented that after being urged strongly to attend the recent facilities presentation at the January 26<sup>th</sup> Council Meeting, it would have been nice to be able to offer some comments. He indicated that he was not given an opportunity to do so.

Mr. Nason gave some background on a recent Council agenda item in relation to potential redevelopment options of the Municipal Hall site. This will be discussed at a planning meeting March 26, 2009. He indicated that the Board is invited to attend this meeting.

Deputy Chief Pecknold commented on how pleased he is with the level of involvement the Police Service is getting with the facilities process and the building condition assessment.

**2. Police Board Strategic Planning.**

This will be brought back to the next Board meeting.

**3. Proposed Revisions to the BC Police Act (1996).**

After a brief discussion it was decided that this item will be brought back to the next meeting for discussion and comments.

Mr. Garner commented that it was an excellent document with very good suggestions.

**NEW BUSINESS**

**1. BCAPB Annual Conference – Request for Sponsorship.**

The Board agreed to sponsor a breakfast at the upcoming BCAPB Conference.

08.09 MOVED BY CATHIE OUNSTED  
SECONDED BY STEVEN GARNER  
*That the Board sponsor a coffee break at the BCAPB Annual Conference at a cost of \$300.00.*  
CARRIED UNANIMOUSLY

**2. Start Time of Regular Police Board Meeting.**

A brief discussion took place relative to changing the start time of the regular Police Board meeting.

09.09 MOVED BY ANDREW HARCOMBE  
SECONDED BY STEPHEN MCNALLY  
*That the start time for the Regular Police Board Meeting should be changed from 9:30 am to 9:15 am.*  
CARRIED UNANIMOUSLY

Mr. Garner inquired about a suitable time to discuss Board issues without the executive being present when needed. A discussion took place and it was decided that this type of discussion should take place at the conclusion of the Police Board In Camera Meeting. The discussion could remain In Camera with minutes taken.

**3. Police Ball.**

Chief Hames advised that Central Saanich Police Service is organizing a Police Ball that will take place on October 24, 2009 at the Saanich Fair Grounds. The community will be invited to attend. Chief Hames advised that more detailed information will be forthcoming.

**FINANCE REPORT / HUMAN RESOURCE REPORT**

Chief Hames gave the Board an update on the year end figures. He advised that the budgeting process from the Board is complete and now the Finance Committee is invited to attend at the March 2<sup>nd</sup>, 2009 and March 30<sup>th</sup>, 2009 Council meetings at 5:30 pm. This will be an opportunity for Council to ask questions in relation to the process that the Police have gone through.

Chief Hames advised that the 2008 police budget was approximately 3.5 million dollars and that 2009 budget will show a decrease at 3.4 million which is a 3% reduction in the police budget.

Chief Hames referred to the recent presentation by Sally Horton, of Systemek Consulting, of the Integrated Police Data Management Application and requested support to go ahead with the purchase of two modules of this application at a cost of \$22,000.00 to \$24,000.00

A brief discussion ensued.

10.09            MOVED BY CATHIE OUNSTED  
                      SECONDED BY ANDREW HARCOTMBE  
                      *That the Board approve the purchase of the two modules of the Police Data  
Management Application.*  
                      CARRIED UNANIMOUSLY

**CORRESPONDENCE**

**Received for General Information.**

1.            CAPB 2009 Conference – Sydney, Nova Scotia.

**ADJOURNMENT**

11.09            MOVED BY STEVEN GARNER  
                      SECONDED BY STEPHEN MCNALLY  
                      *That the Police Board meeting be adjourned.*  
                      CARRIED UNANIMOUSLY

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MAYOR JACK MAR  
CHAIR OF THE POLICE BOARD

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ELIZABETH TRUDEAU  
RECORDING SECRETARY