

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

**Minutes of the REGULAR POLICE BOARD MEETING
Thursday, April 21st, 2011 at 9:15 P.M.
Central Saanich Municipal Council Chambers**

PRESENT

Chair: Jack Mar
Board Members: Sharon Forrester-Pearce
Thomas Kouk
Andrew Harcombe
Chief Constable: Paul Hames
Acting Deputy Chief: Rick Maillot
Administrator: Gary Nason

REGRETS

Board Member: Stephen McNally

GUESTS

Cpl. Janis Jean, CSPA
Cst. Paul Brailey, CSPA
Mr. Walter Donaldson
Dr. David Medler

APPROVAL OF THE AGENDA

The Chief requested the addition of the following late item:

- Acting Deputy Chief Position to be considered as item no. 3 under Old Business.

The Chair requested the addition of the following late item:

- Police Board Membership to be considered as item no. 4 under New Business.

10.11 MOVED BY ANDREW HARCOTBE
SECONDED BY THOMAS KOUK
That the agenda be approved as amended.
CARRIED UNANIMOUSLY

MINUTES FOR ADOPTION

11.11 MOVED BY THOMAS KOUK
SECONDED BY SHARON FORRESTER-PEARCE
That the minutes of the Police Board Meeting held March 10th, 2011 be adopted.
CARRIED UNANIMOUSLY

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OLD BUSINESS**1. Facilities Planning.**

Cst. Paul Brailey gave an overview of the final internal planning meeting that was held on April 20th, 2011. He explained that the architect provided a 3D imaging of the outside of the building. Mr. Nason advised that the architect will attend the staff working group meeting that will take place Thursday, May 5th, 2011 from 2:30 - 4:00 to review the schematics. A joint Council / Police Board meeting is tentatively scheduled for May 30th, 2011 at 7:00 pm, where the architect will attend to do a presentation. Mr. Nason will confirm this date. A public Open House meeting and presentation by the architect will take place in the Fire Training Centre on Thursday, June 23, 2011 from 6:00 pm to 8:00 pm. A brief discussion took place relative to reduced parking space.

2. CSPB Communications.

Cpl. Janis Jean gave the Board an E-Alert update on a dangerous offender.

3. Acting Deputy Chief Constable Position.

Chief Hames explained the rotation of the Sergeants in the Deputy Chief Constable position. He indicated that it is working very well and is a great learning opportunity for the Sergeants. He will bring this back to the next meeting for an update.

NEW BUSINESS**1. 1. CSPB Policies for Approval.**

Mr. Harcombe advised that he had reviewed policy AC200 Member Conduct Disclosure and policy AB200 Specialized Assignment as provided to him by Mr. Vermeer and recommended that the policies be approved.

12.11 MOVED BY ANDREW HARCOTBE
SECONDED BY SHARON FORRESTER-PEARCE
That the CSPS Policies AC200 Member Conduct Disclosure and AB200 Specialized Assignment as provided by Mr. Bert Vermeer, Policy Administrator, be approved.
CARRIED UNANIMOUSLY

2. CSPS Policy Revision.

Chief Hames referred to a memo from Mr. Vermeer dated March 31, 2011, outlining two options for policy revision approval by the Board. The Board supported option no. 2 as follows:

"Submit to the Police Board a list of all affected policies where the change has/will be made with a blanket approval to delete individual names and identify only positions, no change to the intent or wording of the policy."

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- 13.11 MOVED BY ANDREW HARCOMBE
 SECONDED BY SHARON FORRESTER-PEARCE
That a list of all affected policies be submitted to the Board where the change has/will be made for a blanket approval to delete individual names and identify only positions, no changes to the intent or wording of the policy, as per the memo from Mr. Bert Vermeer, Policy Administrator, dated March 31, 2011.
 CARRIED UNANIMOUSLY

3. BCAPB Sponsorship

Chief Hames referred to correspondence from Mr. Baj Puri, President of BCAPB requesting sponsorship for one of the meals or coffee breaks at the upcoming 2011 BCAPB Annual General Meeting and Conference to be held in Nelson, BC on May 5-7, 2011.

- 14.11 MOVED BY ANDREW HARCOMBE
 SECONDED BY THOMAS KOUK
That the Central Saanich Police Board sponsor a coffee break in the amount of \$300.00 at the upcoming BCAPB AGM and Conference in Nelson, BC on May 5-7, 2011.
 CARRIED UNANIMOUSLY

4. Central Saanich Police Board Membership.

The Chair advised that he had recently had discussion with Police Services (Board Resourcing), in relation to adding one or more provincial appointment positions to the Board. A discussion took place and it was decided that the Board would request an additional Board member.

FINANCE / HUMAN RESOURCE REPORT

Chief Hames advised the budget is tracking well with 26% of the budget expended and 29% of the year.

Chief Hames gave an update on the current Police Act files.

Cpl. Jean spoke on behalf of the Central Saanich Police Association in relation to the selection process for the new Deputy Chief Constable. Cpl. Jean advised that the Association would like to see the position filled from within the organization and that the CSPA be included in the selection process. Cpl. Jean explained that the CSPA would like the Board and the Chief Constable to consider a candidate that is more operational and less administrative. A discussion ensued.

ADJOURNMENT

- 15.10 MOVED BY ANDREW HARCOMBE
 SECONDED BY THOMAS KOUK
That the Police Board meeting be adjourned.
 CARRIED UNANIMOUSLY

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE POLICE BOARD MEETING, HELD ON THURSDAY, APRIL 21ST, 2011.

APRIL 21ST, 2011

MAYOR JACK MAR
CHAIR OF THE POLICE BOARD

ELIZABETH TRUDEAU
RECORDING SECRETARY