

THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

**Minutes of the REGULAR POLICE BOARD MEETING
Thursday, November 10th, 2011 at 4:15 P.M.
Central Saanich Municipal Council Chambers**

PRESENT

Chair: Jack Mar
Board Members: Thomas Kouk
Sharon Forrester-Pearce
Chief Constable: Paul Hames
Deputy Chief Constable: Les Sylven
Administrator: Gary Nason

REGRETS

Board Members: Andrew Harcombe
Stephen McNally

GUESTS

Sgt. Andy Duke, CSPA
Sgt. Dillon Sahota, CSPA

APPROVAL OF THE AGENDA

Ms. Forrester-Pearce requested the addition of the following late items:

- Sexual Harassment to be considered as item no. 1 under New Business.
- Sick Leave to be considered as item no. 2 under New Business.

Chief Hames requested the addition of the following late items:

- Xmas Party to be considered as item no. 3 under New Business.
- Central Saanich Police Association to be considered as item no. 4 under New Business.

35.11 MOVED BY THOMAS KOUK
SECONDED BY SHARON FORRESTER-PEARCE
That the agenda be approved as amended.
CARRIED UNANIMOUSLY

MINUTES FOR ADOPTION

36.11 MOVED BY THOMAS KOUK
SECONDED BY SHARON FORRESTER-PEARCE
That the minutes of the Police Board Meeting held October 20th, 2011 be adopted.
CARRIED UNANIMOUSLY

NOVEMBER 10TH, 2011

OLD BUSINESS**1. Facilities Planning.**

Mr. Nason provided the Board with an update. He advised that Partnerships BC are now one third the way through a market sounding and expect to get a report by December 2011. He indicated that the tentative date of February 8 & 9, 2012 has been scheduled for a Strategic Planning Session and invited the Police Board members to attend.

2. CSPB Communications.

Chief Hames advised that the Central Saanich Police Brentwood Community Police office will have its grand opening on November 26th, 2011 from 1:00 - 3:00 pm.

3. Budget 2012.

Ms. Forrester-Pearce advised that the budget committee has met and gave the Board an overview of the summary page in their budget binders. She explained that there would be an increase of 5% in the 2012 police budget which will represent just under a 2% tax increase.

37.11 MOVED BY SHARON FORRESTER-PEARCE
SECONDED BY THOMAS KOUK
That the 2012 Police Provisional Budget be adopted.
CARRIED UNANIMOUSLY

NEW BUSINESS**1. Sexual Harassment.**

38.11 Ms. Forrester-Pearce requested a report of any sexual harassment cases that have occurred in the past in the CSPS. Chief Hames he was unaware of any that have taken place in his tenure. Chief Hames will bring forward a copy of the CSPS Sexual Harassment Policy at the next Board meeting for review. This will remain on the agenda.

2. Sick Leave.

Ms. Forrester-Pearce requested a sick leave report for the last three years that would provide the Board with statistical information of the sick leave utilization. Chief Hames will provide this to the Board at the next meeting. This will remain on the agenda.

3. CSPS Christmas Party.

Chief Hames advised that this year's Christmas party will take place at the Pier Hotel in Sidney on December 9th and extended an invitation to the Board. An detailed invitation will be forwarded to the Board.

NOVEMBER 10TH, 2011

4. Central Saanich Police Association.

Sgt. Dillon Sahota, President, CSPA, provided the Board with correspondence and requested an In Camera meeting with the Board at their convenience to discuss indemnification of a member. The Board felt that they could meet at the In Camera January Police Board meeting.

FINANCE / HUMAN RESOURCE REPORT

Chief Hames advised the budget is still tracking well with 85 % of the year expended. He gave the Board an update on the Police Act files and advised that these files will not appear on the next report as they are all now concluded. Chief Hames explained that new software will now be implemented in the new year to track Police Act files.

ADJOURNMENT

39.11 MOVED BY SHARON FORRESTER-PEARCE
SECONDED BY THOMAS KOUK
That the Police Board meeting be adjourned.
CARRIED UNANIMOUSLY

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE POLICE BOARD MEETING, HELD ON THURSDAY, NOVEMBER 10TH, 2011.

MAYOR JACK MAR
CHAIR OF THE POLICE BOARD

ELIZABETH TRUDEAU
RECORDING SECRETARY