



Central Saanich Police Service

1903 Mount Newton Cross Road, Saanichton, B.C. V8M 2A9
Tel: 250.652.4441 | Fax: 250.652.0354

CENTRAL SAANICH POLICE BOARD REGULAR MEETING MINUTES

Thursday, May 7, 2026 at 4:30pm
Central Saanich Council Chambers

PRESENT:

Board Chair: Renee Johansson

Board Members: Sarah Riddell
Mike McKay
Jim Rondeau
Diane Hollinshead
Jordan Marin
Mark Kaercher
Blair Fisher

Chief Constable: Ian Lawson

Deputy Chief: Paul Douglas

Board Administrator: Emmalee Gray

Guest: S/Sgt. Nigel Smallwood

REGRETS:

1. STANDING ITEMS

a. Territorial Land Acknowledgment

We gratefully acknowledge that the ancestral land on which we work are within the traditional territories of the WSÁNEĆ peoples: W̱JOŁEŁP (Tsartlip), BOŖEĆEN (Pauquachin), S̱ÁUTW̱ (Tsawout), W̱SIŖEM (Tseycum) and MÁLEXEŁ (Malahat) Nations.

b. Declaration of Conflicts of Interest

No conflicts declared.

c. Approval: Regular Meeting Agenda of May 7, 2026

45.26 **MOVED AND SECONDED**
That the agenda be approved as presented.
CARRIED UNANIMOUSLY

d. Approval: Regular Meeting Minutes of April 9, 2026

46.26 **MOVED AND SECONDED**
That the minutes of the Police Board Meeting held April 9, 2026 be approved as presented.
CARRIED UNANIMOUSLY



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e. Finance Update

No updates.

f. Policy Review

47.26

MOVED AND SECONDED

That the Board adopt the newly created Service and Complaint Policy

CARRIED UNANIMOUSLY

g. Committee Reporting

1. Governance Committee

- No updates.

2. Finance Committee

- Board Member Fisher is appointed Chair of the Finance Committee effective immediately.

3. HR Committee

- No updates.

h. Adoption of Updated Governance Manual

48.26

MOVED AND SECONDED

That the Board adopt the revised Board Manual as presented.

CARRIED UNANIMOUSLY

49.26

MOVED AND SECONDED

That the Board provide the Province with a copy of the Board Manual for training and reference of others.

CARRIED UNANIMOUSLY

i. Board Chair Election

Board Member Fisher was elected Board Chair by acclamation and Board Member Marin has been elected Vice Chair.

2. NEW BUSINESS

a. Business Repository Update (SharePoint)

Deputy Chief Douglas provided the Board with an update on the Board's incoming SharePoint system.

b. CAPG AGM

50.26

MOVED AND SECONDED

That the Board send one representative to attend the CAPG Conference in Edmonton.

CARRIED UNANIMOUSLY



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c. Appointment of BCAPB Representative

51.26

MOVED AND SECONDED

That the Board appoint incoming Board Chair Fisher as the BCAPB Representative for a two year term with Vice Chair Marin as a second.
CARRIED UNANIMOUSLY

d. Summary of Council Motions

Deferred to the June meeting.

3. CORRESPONDENCE

a. Letter from CS Council re: April 13th Resolution

The Board discussed resolutions forwarded from Council.

52.26

MOVED AND SECONDED

That the Board respond to Council's request to review with the Board's policy for posting records of Police Board meetings and allow for further input.
CARRIED UNANIMOUSLY

53.26

MOVED AND SECONDED

That the Board Member Riddell in connection with Deputy Chief Douglas coordinate a presentation from EComm for Council and the Board.
CARRIED UNANIMOUSLY

54.26

MOVED AND SECONDED

That the Board direct the Chief work with the Governance Committee to update the Service's Political Activities policy.
CARRIED UNANIMOUSLY

b. Letter from VFCYJC re: MYST

55.26

MOVED AND SECONDED

That VFCYJC Update be added as a Standing Item on the Agenda.
CARRIED UNANIMOUSLY

c. Letter from CS Council re: SPAAC Invitation

56.26

MOVED AND SECONDED

That Board Member Marin will attend SPAAC until September when a new Board Member will be appointed.
CARRIED UNANIMOUSLY

d. Email from Police Governance Unit re: Board Reporting Requirements

57.26

MOVED AND SECONDED

That Board will incorporate the Province's Reporting Requirements into the Forward Calendar and the Risk Registrar in order to ensure the reporting requirements are being captured by the Board.
CARRIED UNANIMOUSLY



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4. CLOSED MEETING

Meeting closed 17:30

43.26 CLOSED POLICE BOARD MEETING

1. *That the Board convene a closed meeting that excludes the public pursuant to the following sub sections of Section 69 of the Police Act, Section 69 (2)(c) - A matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter.*
2. *That the Board continue the In- Camera Meeting in closed session.*

Recess 17:44

ADJOURNMENT

47.26 **MOVED AND SECONDED**
That the Meeting be recessed.
CARRIED UNANIMOUSLY

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF REGULAR POLICE BOARD MEETING,
HELD ON THURSDAY MAY 7, 2026.

RENEE JOHANSSON
CHAIR OF THE POLICE BOARD

EMMALEE GRAY
BOARD ADMINISTRATOR