



Central Saanich Police Service

1903 Mount Newton Cross Road, Saanichton, B.C. V8M 2A9

Tel: 250.652.4441 | Fax: 250.652.0354

CENTRAL SAANICH POLICE BOARD REGULAR MEETING MINUTES

Thursday, June 11, 2026 at 4:30pm
Central Saanich Council Chambers

PRESENT:

A/Board Chair: Blair Fisher

Board Members: Sarah Riddell
Mike McKay
Diane Hollinshead
Jordan Marin
Mark Kaercher

Chief Constable: Ian Lawson

Deputy Chief: Paul Douglas

Board Administrator: Emmalee Gray

Guest: S/Sgt. Kyle Sims

REGRETS:

Renee Johansson
Jim Rondeau

1. STANDING ITEMS

a. Territorial Land Acknowledgment

We gratefully acknowledge that the ancestral land on which we work are within the traditional territories of the W̱SÁNEĆ peoples: W̱JOŁEŁP (Tsartlip), BOŖĖĆEN (Pauquachin), S̱ÁUTW (Tsawout), W̱SIŖEM (Tseycum) and MÁLEXEŁ (Malahat) Nations.

b. Declaration of Conflicts of Interest

No conflicts declared.

c. Approval: Regular Meeting Agenda of June 11, 2026

60.26 **MOVED AND SECONDED**
That the agenda be approved as presented.
CARRIED UNANIMOUSLY

d. Approval: Regular Meeting Minutes of May 7, 2026

61.26 **MOVED AND SECONDED**
That the minutes of the Police Board Meeting held May 7, 2026 be approved as presented.
CARRIED UNANIMOUSLY



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e. General Service Update – Chief Report

- See report as attached.
- Chief Lawson will advise the Board if their attendance is required at the upcoming retirement function.

f. Operations Update – Deputy Chief Report

- See report as attached.
- The Deputy Chief will incorporate some additional Human Resource metrics going forward.

g. Policy Review

- No updates at this time.

68.26 MOVED AND SECONDED

That the Board approve the Employee Election and Political Conduct policy with the changes recommended by the Governance Committee.

CARRIED UNANIMOUSLY

h. Committee Reporting

1. Governance Committee

- Looks to create a strategy around community outreach, policy review and updates and maintenance of the governance manual.

2. Finance Committee

- Finance Committee met with the Chief and Staff to discuss the 2025 budget and budget cycle expectations for the 2027 budget.
- Discussion related to the creation of a contingency line item for future budget years.

3. HR Committee

- The Committee met with the Chief to discuss two LOAs that are before the Board.

62.26 MOVED AND SECONDED

That the Board approve the Letter of Agreement 13 as presented to the Board

CARRIED UNANIMOUSLY

63.26 MOVED AND SECONDED

That the Board approve the Letter of Agreement 15 as presented to the Board

CARRIED UNANIMOUSLY

4. Victoria Youth and Family Justice Committee

- No meetings as of late, open house for service providers was held recently for information purposes.
- Next meeting is June 25th. The details will be sent out to the Board Members for attendance.

i. Forward Calendar Review

- No updates at this time.



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j. Risk Register Review

- No updates at this time.

k. Board Training Day Discussion

- Board Member Rondeau will conduct the compulsory training in early September.

64.26

MOVED AND SECONDED

That the Board Administrator utilize a Doodle Poll to identify a date for the Board training day in early September.

CARRIED UNANIMOUSLY

l. Business Repository Update (SharePoint)

- Training for the SharePoint system will be scheduled for the Board in the coming weeks.

2. NEW BUSINESS

a. BCAPB Discussion and Discussion of Resolutions

- Discussion related to resolutions made during the most recent BCAPB Conference and AGM.

b. Committee Structures/Membership Discussion

65.26

MOVED AND SECONDED

That the Board express its gratitude to the outgoing Chair Rene Johansson and Board Member Jim Rondeau.

CARRIED UNANIMOUSLY

66.26

MOVED AND SECONDED

That the Board reduce the existing committees to two members for the term of the summer.

CARRIED UNANIMOUSLY

c. Orientation Package for New Board Members

- The Board Chair is putting together a new Board Member orientation package over the Summer.

d. Review of Council-Police Motions 2024-2026

- The Board reviewed all outstanding motions.

67.26

MOVED AND SECONDED

That the Board forward the attached letter related to posting videos of Police Board meetings to Mayor and Council.

CARRIED UNANIMOUSLY



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3. CORRESPONDENCE

- Discussion related to correspondence received regarding Police presence in schools.

69.26

MOVED AND SECONDED

That the Board receive and file the correspondence from the BC Civil Liberties Association.

CARRIED UNANIMOUSLY

4. CLOSED MEETING

Meeting closed 6:01pm

70.26

CLOSED POLICE BOARD MEETING

1. *That the Board convene a closed meeting that excludes the public pursuant to the following sub sections of Section 69 of the Police Act, Section 69 (2)(c) - A matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter.*
2. *That the Board continue the In- Camera Meeting in closed session.*

Recess 6:33pm

ADJOURNMENT

71.26

MOVED AND SECONDED

That the Meeting be recessed.

CARRIED UNANIMOUSLY

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF REGULAR POLICE BOARD MEETING, HELD ON THURSDAY JUNE 11, 2026.

BLAIR FISHER
A/CHAIR OF THE POLICE BOARD

EMMALEE GRAY
BOARD ADMINISTRATOR