



Central Saanich Police Service

1903 Mount Newton Cross Road, Saanichton, B.C. V8M 2A9
Tel: 250.652.4441 | Fax: 250.652.0354

CENTRAL SAANICH POLICE BOARD REGULAR MEETING MINUTES

Thursday, January 13, 2022 at 4:30pm
Via Zoom

Present:

Board Chair: Ryan Windsor

Board Members: Jim Rondeau
Corey Wood
Wendy MacDonald
Heather Hastings

Chief Constable: Ian Lawson
Deputy Chief: Kevin Hackett

Regrets:

1. Approve Agenda

01.22 **MOVED AND SECONDED**
That the agenda be approved as circulated.
CARRIED UNANIMOUSLY

2. Minutes for Adoption

02.22 **MOVED AND SECONDED**
That the minutes of the Police Board Meeting held November 18, 2021 be approved as circulated.
CARRIED UNANIMOUSLY

3. Old Business

1. South Island Dispatch Centre/EComm Service Update

DC Hackett advised that at the last committee meeting on Friday, the groups discussed topics of concern including major delays with EHS, added staffing and changed procedures due to potential Omicron challenges. The Service has noted a significant service improvement.



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DC Colin Watson from VicPD is the current police representative on the EComm Board of Directors. His appointment expires at the end of 2023 and there will be another police representative identified to replace him. EComm reports that their targets are almost being met and that the ECVI is in good standing. EComm is currently in active recruitment and is looking at strategies that would improve their recruitment process and results.

There is no financial report for this month as figures will not be available until February. EComm Finance is projecting a \$180,000 deficit due to overages in the Overtime budget.

EComm held an emergency meeting today regarding revising staffing levels due to Omicron. Any additional work done by dispatchers for example, making phone calls on behalf of officers, will be done by Police to alleviate extra workload for EComm.

CREST radio is undergoing an infrastructure update on January 24th. A seamless transition is expected.

2. COVID-19 Update & Mandatory Vaccines

The Service has been working with the EOC to determine appropriate action to the COVID19 variant, Omicron. In response, the Service has reverted to previous protocol including extra cleaning, installation of Plexiglas between workstations, and the use of N95 masks in the workplace. The Service has also purchased a fogger to clean the cars between shifts. This has alleviated pressure from Public Works.

Most civilian staff are now working from home, and any time in office is staggered to avoid contact. The front service counter is open for appointments only. The Service has procured laptops for at home transcriptions.

Rapid Testing is being offered as per the COVID19 policy. The Association has requested that all testing be witnessed and that unvaccinated employees are to provide two tests per week at their own expense. An MOU has been drafted and will be signed by the Chiefs and representatives from the Association.

3. Community Engagement

Deputy Chief Hackett advised the Board of a recent uptick in the Service's Social Media presence. Cst. Gentile remains engaged with schools, including presenting to classes. The Baywatch initiative is ongoing, with DC Hackett, Cst. Gentile and others meeting with the liveboard residents and the Coast Guard.

A successful Cram the Cruiser campaign was completed by Cst. Parsons for the 5th year in a row.

The Alexa bus will be stored in the CSPS parking lot for a short time. The Alexa team awards officers for taking impaired drivers off the road. CSPS has two members who are in receipt of this award for the 2020 year.

Traffic Safety Officer, Cst. Clandening started in his role this week. Cst. Clandening will work closely with Cst. Gentile regarding traffic safety within the schools.

Both the Reserve program and the Volunteer program are currently under review, with hopes that both programs will be fully up and running in the spring of this year.



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The members have identified and arrested suspects in a series of prolific Break and Enters within Central Saanich and the CRD. There will be more information to follow pending the investigation.

Board Member Wood identified several areas within the Service's website that require updates including the Police Board Section and Community engagement Section to include recent promotional and educational videos.

A roundtable discussion was had regarding Police Board outreach strategy and the potential for a quarterly CSPA newsletter.

4. ICE Unit Update

Deputy Chief Hackett updated the Board on the recent successes of the CRD ICE Team. The team continues to be successful and is executed warrant 6 today. The moral of the team is high, and their productivity and effectiveness remain outstanding. The partner agencies are happy with the arrangement. The team has been utilizing the funding available from the Province to coordinate outside training, including mentorship from the Calgary ALERT team. The funding ends on March 31, 2022 and subsequently, DC Hackett will prepare a report regarding the metrics of the team for Provincial acknowledgement. The goal is to move the project into a permanent team.

4. New Business

1. DC Hackett – External Employment

DC Hackett advised the Board that he had been invited to participate as a member of the board for an external company that deals in cyber crime. He assured the Police Board that there would be no conflict, pay or stipend but he may have access to potential stock options. CC Lawson gave his supportive.

03.22 MOVED AND SECONDED

That the Board support the appointment of Deputy Chief Hackett as a Board Member in an external capacity on the condition that the Deputy Chief continues to prioritise his duties with the Central Saanich Police Service and no conflict of interest exist.

CARRIED UNANIMOUSLY

2. Governance Manual

04.22 MOVED AND SECONDED

That the manual be approved in draft form and sent to an approved lawyer for final review. The cost for review cannot exceed \$5000.

CARRIED UNANIMOUSLY

5. Closed Meeting

Meeting closed at 5:22pm.

05.22 CLOSED POLICE BOARD MEETING



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1. That the Board convene a closed meeting that excludes the public pursuant to the following sub sections of Section 69 of the Police Act, Section 69 (2)(c) - A matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter.
2. That the Board continue the In- Camera Meeting in closed session.

Recess at 5:38pm.

6. Finance and Human Resources Report

Chief Lawson provided details to the Board regarding the 2021 budget including some overages in Overtime due to large case trials and short staffing due to unexpected secondments. The Service will recoup the funds for the seconded members to offset the overage within the coming months.

Adjournment

06.22 **MOVED AND SECONDED**
That the Meeting be recessed.
CARRIED UNANIMOUSLY

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF REGULAR POLICE BOARD MEETING,
HELD ON THURSDAY JANUARY 13, 2022.

RYAN WINDSOR
CHAIR OF THE POLICE BOARD

EMMALEE GUMMER
RECORDING SECRETARY

We gratefully acknowledge that the ancestral land on which we work are within the traditional territories of the WSÁNEĆ peoples: WJOLELP (Tsartlip), BOKÉCEN (Pauquachin), SʔÁUTW (Tsawout), WSIKEM (Tseycum) and MÁLEXEŁ (Malahat) Nations.