



Central Saanich Police Service

1903 Mount Newton Cross Road, Saanichton, B.C. V8M 2A9

Tel: 250.652.4441 | Fax: 250.652.0354

CENTRAL SAANICH POLICE BOARD REGULAR MEETING MINUTES

Thursday, April 14, 2022 at 4:30pm
Central Saanich Council Chambers

Present:

Board Chair: Ryan Windsor

Board Members:
Corey Wood
Wendy MacDonald
Heather Hastings
Jen Klein

Chief Constable: Ian Lawson
Deputy Chief:

Guests: Yoshie Johnston
Nigel Smallwood

Regrets:

Jim Rondeau

Kevin Hackett

1. Approve Agenda

18.22 **MOVED AND SECONDED**
That the agenda be approved as circulated.
CARRIED UNANIMOUSLY

2. Minutes for Adoption

19.22 **MOVED AND SECONDED**
That the minutes of the Police Board Meeting held March 10, 2022 be approved as circulated.
CARRIED UNANIMOUSLY



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3. Presentation

New IT System Acquisition – Sgt. Nigel Smallwood

Sgt. Smallwood presented details of provincially mandated Digital Evidence management and required technology:

- Law Enforcement Agencies will be mandated to participate in the Digital Evidence Management System (DEMS).
- Other local police agencies, including Victoria Police Department and Saanich Police Department are currently using the technology supported by BC Police Services and PRIME BC, AXON.
- User friendly app based technology to capture evidence by police officers and citizens who can submit digital evidence (dashcam footage, photos, videos etc.) via a link.
- Quality and preservation of data is improved and standardized.
- Transcription of statements productivity, efficiency and accuracy improved exponentially.
- Improved cameras in vehicles, cells and body worn to capture evidence and upload to single DEMS.
- Taser data currently retrieved and downloaded manually to be automatically uploaded to the single DEMS.
- Independent IT service apart from District resources.
- Improved credibility and transparency.
- Increased officer safety.
- In line with Strategic Plan priority to modernize the service.

The cost is approximately \$3,000/month, fixed cost for 5 years, which includes equipment and ongoing IT support. Cost benefits include improved productivity and efficiency by end users, reduced costs in District IT and data support, reduced liability.

Board requested further information regarding logistics and resourcing to move police data from current infrastructure to DEMS, details of a 10 year fixed cost agreement and a copy of the current quote.

4. Old Business

1. COVID-19 Update & Mandatory Vaccines

Chief Constable Ian Lawson provided the Board with an update from the EOC regarding mandatory vaccines and rapid testing. Unvaccinated staff have been advised that per the EOC, they are no longer required to participate in rapid testing. New hires will be required to be vaccinated (two doses in line with the provincial government). Item to be removed from the agenda.



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2. Community Engagement

The Community Engagement Officer continues to attend in-person events including the Little League opening ceremony, school activities and marine patrols. Volunteer recruitment is underway via a social media campaign.

3. Strategic Plan Development

Chief Constable Lawson presented the Police Board with a data collection plan and roadmap to collect information internally and externally.

5. New Business

1. Swearing In Special Municipal Constables – Yoshie Johnston.

Police Board Chair, Mayor Ryan Windsor, appointed Yoshie Johnston as a Special Municipal Constable for the purpose of swearing informations as secondary Court Liaison Officer.

6. Finance and Human Resources Report

The Chief Constable advised that IT standby is slightly above average, otherwise the budget is tracking well.

7. Closed Meeting

Meeting closed at 5:25 pm.

20.22 CLOSED POLICE BOARD MEETING

1. *That the Board convene a closed meeting that excludes the public pursuant to the following sub sections of Section 69 of the Police Act, Section 69 (2)(c) - A matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter.*
2. *That the Board continue the In- Camera Meeting in closed session.*

Recess at 6:13 pm.

Adjournment

- 21.22 **MOVED AND SECONDED**
That the Meeting be recessed.
CARRIED UNANIMOUSLY



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CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF REGULAR POLICE BOARD MEETING,
HELD ON THURSDAY APRIL 14, 2022.

A handwritten signature in black ink, appearing to read "Ryan Windsor", written over a horizontal line.

RYAN WINDSOR
CHAIR OF THE POLICE BOARD

A handwritten signature in black ink, appearing to read "Katie Charlton", written over a horizontal line.

KATIE CHARLTON
RECORDING SECRETARY

We gratefully acknowledge that the ancestral land on which we work are within the traditional territories of the W̱SÁNEĆ peoples: W̱JOḺELP (Tsartlip), BO̱ḴEĆEN (Pauquachin), S̱ṮÁUTW (Tsawout), W̱SIḴEM (Tseycum) and MÁLEXEŁ (Malahat) Nations.