



## Central Saanich Police Service

1903 Mount Newton Cross Road, Saanichton, B.C. V8M 2A9  
Tel: 250.652.4441 | Fax: 250.652.0354

# CENTRAL SAANICH POLICE BOARD REGULAR MEETING MINUTES

Thursday, February 8 2024 at 4:30pm  
Central Saanich Council Chambers

## PRESENT:

A/Board Chair: Corey Wood

Board Members: Jen Klein  
Renee Johansson  
Joanne Taylor  
Jim Rondeau  
John Wilson

Chief Constable: Ian Lawson

Deputy Chief: Kevin Hackett

Police Board Admin: Emmalee Gray

## REGRETS:

Ryan Windsor

## 1. STANDING ITEMS

### a. Territorial Land Acknowledgment

We gratefully acknowledge that the ancestral land on which we work are within the traditional territories of the WSÁNEĆ peoples: WJOLÉP (Tsartlip), BOKEĆEN (Pauquachin), SÁÁUTW (Tsaywout), WSIKEM (Tseycum) and MÁLEXEŁ (Malahat) Nations.

### b. Declaration of Conflicts of Interest

No conflicts declared.

### c. Approval: Regular Meeting Agenda of February 8, 2024

#### 01.24 MOVED AND SECONDED

*That the agenda be approved as presented.*

CARRIED UNANIMOUSLY

### d. Approval: Regular Meeting Minutes of November 9, 2023

#### 02.24 MOVED AND SECONDED

*That the minutes of the Police Board Meeting held November 9, 2023 be approved as presented.*

CARRIED UNANIMOUSLY



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### e. Presentation – Cpl. Bryant

Cpl. Bryant gave the Board an overview of his role as the CSPS Community Engagement and School Resource Officer and metrics that he has achieved in this role.

He spoke about the 4 pillars of the role including Community Engagement, Relationship Building, Collaboration and Trust.

A/Board Chair Wood asked that the officer in this role present to the board bi-annually.

### f. General Service Update

Chief Lawson advised the Board that it is Board Member Wood's last meeting.

Chief Lawson met with Counc. Sarah Riddell to discuss the Department's strategy on DEI and maintaining a respectful workplace. It was determined that the Department's accomplishments should be displayed on the CSPS website to communicate the efforts to meet strategic priorities. A communication committee has been developed to phase in a plan to update and maintain the website.

OHS meetings will be incorporated into LMC meetings going forward. The Service will look to partner OHS committees with the District for future.

The Chief advised the Board that the patrol pit is being relocated to the boardroom to allow for expansion of the Service and privacy of the patrol members.

Leadership training opportunities are being offered to the membership, as well as mandatory virtual respectful workplace training from Marli Rusen has been scheduled for supervisors and actors.

Acting Board Chair Wood suggested a succession planning session take place. DC Hackett spoke about the department's plan for in-house succession planning and development of leaders within the organization.

Board Member Rondeau updated the Board on his recent meeting with the Youth Justice Committee, which focused mainly on addiction and mental health. The Youth Justice Committee currently has a surplus of grant money intended to be distributed amongst local youth programs. Board Member Rondeau will find out about the grant application process for local programs.

DC Hackett has an opportunity to source an older police boat from the RCMP at no cost. He is waiting for final approval from Ottawa.

DC Hackett attended the Saanich PD Commendation Ceremony recognizing acts of service for the BMO incident in June of 2022. Several CSPS members were presented awards, including Cst. Anil Apa, Cpl. Pat Bryant, Cst. Jessica Houghton and Cst. Matt Ball. Central Saanich as an organization also received an award as a partner. The Police Board will issue Commendations to these members to be given at the March meeting.



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DC Hackett gave an update on the CRD ICE program, for which CSPA had a major role in piloting. Partial funding is being received from the Province to propel the program forward.

- g. **Financial Update**  
No update at this time.

## 2. NEW BUSINESS

- a. **Adoption of the CSPA Accessibility Plan**

### 03.24 MOVED AND SECONDED

*That the Board adopt the Central Saanich Police Service Accessibility Plan as presented.*

**CARRIED UNANIMOUSLY**

- b. **Policy Review**

Chief Lawson advised the Board that revised policies will be coming to the Board for review in the near future including an Accommodation Policy and a Respectful Workplace policy.

- c. **Meeting Schedule 2024**

Deferred to the March meeting

- d. **Acting Board Chair Appointment and Labour/Management Committee Appointment**

The Board has appointed Board Member Jim Rondeau as Acting Board Chair.

LMC attendees will be Board Members Rene Johansson and John Wilson.

## 3. CLOSED MEETING

Meeting closed at 6:20pm.

### 05.24 CLOSED POLICE BOARD MEETING

1. *That the Board convene a closed meeting that excludes the public pursuant to the following sub sections of Section 69 of the Police Act, Section 69 (2)(c) - A matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter.*
2. *That the Board continue the In- Camera Meeting in closed session.*

Recess at 6:50pm.

## ADJOURNMENT





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06.24

MOVED AND SECONDED

*That the Meeting be recessed.*

CARRIED UNANIMOUSLY

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF REGULAR POLICE BOARD MEETING,  
HELD ON THURSDAY FEBRUARY 8, 2024.

A stylized signature in blue ink, consisting of a large loop and a horizontal line.

RYAN WINDSOR  
CHAIR OF THE POLICE BOARD

A signature in blue ink, appearing to be "Emmalee Gray", written over a horizontal line.

EMMALEE GRAY  
RECORDING SECRETARY