



Central Saanich Police Service

1903 Mount Newton Cross Road, Saanichton, B.C. V8M 2A9

Tel: 250.652.4441 | Fax: 250.652.0354

CENTRAL SAANICH POLICE BOARD REGULAR MEETING MINUTES

Thursday, May 9, 2024 at 4:30pm
Central Saanich Council Chambers

PRESENT:

Board Chair:

Ryan Windsor

Board Members:

Jen Klein
Renee Johansson
Joanne Taylor
Jim Rondeau
John Wilson

REGRETS:

Chief Constable:

Ian Lawson

Deputy Chief:

Kevin Hackett

Police Board Admin:

Emmalee Gray

1. STANDING ITEMS

a. Territorial Land Acknowledgment

We gratefully acknowledge that the ancestral land on which we work are within the traditional territories of the WSÁNEĆ peoples: WJOŁEŁP (Tsartlip), BOŖEĆEN (Pauquachin), SŖÁUTW (Tsawout), WŚIŖEM (Tseycum) and MÁLEXEŁ (Malahat) Nations.

b. Declaration of Conflicts of Interest

No conflicts declared.

c. Approval: Regular Meeting Agenda of May 9, 2024

12.24

MOVED AND SECONDED

That the agenda be approved as presented.

CARRIED UNANIMOUSLY

d. Approval: Regular Meeting Minutes of March 14, 2024

13.24

MOVED AND SECONDED

That the minutes of the Police Board Meeting held March 14, 2024 be approved as presented.

CARRIED UNANIMOUSLY



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e. General Service Update

Deputy Chief Hackett presented quarterly statistics to the Board and advised how efforts are being made toward achieving strategic priorities.

The Deputy Chief gave some background on the procurement of a gifted police boat from the RCMP and the preparations made by the Service to support its integration into the fleet. Having access to a boat will greatly increase CSPS' presence on the community waterways as was as continue to build on an existing relationship with the Saanich Inlet Protection Society (SIPS) group.

14.24

MOVED AND SECONDED

That the Board support the Service in the procurement of the gifted boat with provisions in place to mitigate risk and liability.

CARRIED UNANIMOUSLY

f. Financial Update

The Chief advised the Board of the 2023 budget figures, which came in at 99% of the gross budget. The Service is currently on track for 2024. The Service received two grants this year, GGVA (\$75,000) and ALPR (\$30,000) which will go both toward current operational needs.

g. Policy Review

Deferred to the June meeting.

h. Committee Reporting

The Board Chair suggest that a regular meeting of the governance committees be scheduled to meet each month prior to the regular Board meetings.

2. NEW BUSINESS

a. Member Indemnification

Assoc. President Paul Brailey requested the Board provide indemnification for a member relating to an OPCC file from 2022. The Association paid close to \$17,000 in representation for this member who was ultimately was found not guilty. The Association failed to request indemnification for this member within 10 days as per the CA, however, wishes to request remuneration regardless.

15.24

MOVED AND SECONDED

That the Board provide indemnification to the CSPA in the full amount of \$16,798.53

CARRIED UNANIMOUSLY



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b. PIA Drone – S/Sgt. Nigel Smallwood

S/Sgt Smallwood presented on the newly created Privacy Impact Assessment and Policy related to use of the operational Drone/RPAS. He detailed the Service's strategy to address the communities' potential questions regarding use. The Board Chair asked about provisions in place in case of FOI request related to Drone use, which is the Service's partnership with contractor, PrivacyWorks.

16.24

MOVED AND SECONDED

That the Board approve and adopt the Drone/RPAS Policy as presented.

CARRIED UNANIMOUSLY

c. Presentation of New Service Crest

The Chief presented and gave background on the new CSPS crest, which highlights natural aspects of the community with art created in partnership with indigenous artist, Chris Paul. The Board supports the use and implementation of the new crest.

d. Exclusive use of Board Email Addresses

The Board Chair reminded the Board of the mandate for exclusive use of Board email address to mitigate any liability for members in regard to FOI requests to their personal email addresses. The Board Chair asked that staff prepare a policy for presentation at the June meeting.

e. Electronic Agendas

The Board Chair expressed his wishes for the elimination of paper agendas by January 2025. Emmalee will follow up with the District of Central Saanich for use of their subscription of Escribe.

f. Board Self-Evaluation Questionnaire

The Board Chair proposed an annual check-in survey for the Board each year in October.

g. Review of Cybersecurity Threats

The Board Chair advised of the possibility of a future presentation from IT Manager Tony Bousquet related to Cybersecurity threats.

h. Police Act Amendments

The Board Chair advised of the recent legislative changes to the police board structure, which allows the Mayor to step away from their role as Police Board Chair. He introduced council representative, Sarah Riddell, who will be participating as a Board member as of the September meeting.

17.24

MOVED AND SECONDED

That the Board appoints Jen Klein as Police Board Chair and Renee Johansson as the Vice Police Board Chair.

CARRIED UNANIMOUSLY



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3. CORRESPONDENCE

4. CLOSED MEETING

Meeting closed at 6:18pm.

18.24 CLOSED POLICE BOARD MEETING

1. *That the Board convene a closed meeting that excludes the public pursuant to the following sub sections of Section 69 of the Police Act, Section 69 (2)(c) - A matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter.*
2. *That the Board continue the In- Camera Meeting in closed session.*

Recess at 6:38pm.

ADJOURNMENT

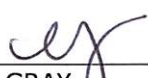
19.24 MOVED AND SECONDED
That the Meeting be recessed.
CARRIED UNANIMOUSLY

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF REGULAR POLICE BOARD MEETING,
HELD ON THURSDAY MAY 9, 2024.



RYAN WINDSOR
CHAIR OF THE POLICE BOARD

Jen Klein



EMMALEE GRAY
RECORDING SECRETARY