



## Central Saanich Police Service

1903 Mount Newton Cross Road, Saanichton, B.C. V8M 2A9  
Tel: 250.652.4441 | Fax: 250.652.0354

# CENTRAL SAANICH POLICE BOARD REGULAR MEETING MINUTES

Thursday, October 22, 2025 at 4:30pm  
Central Saanich Council Chambers

## PRESENT:

Board Chair: Renee Johansson

## REGRETS:

Diane Hollinshead

## Board Members:

Mike McKay  
Sarah Riddell  
Blair Fisher  
Jordan Marin  
John Wilson  
Jim Rondeau

Chief Constable: Ian Lawson  
Board Administrator: Emmalee Gray

Guest: CFO Kristin Tryon  
Lawyer Paul Ceyskens

## 1. STANDING ITEMS

### a. Territorial Land Acknowledgment

We gratefully acknowledge that the ancestral land on which we work are within the traditional territories of the W̱SÁNEĆ peoples: W̱JOLÉLP (Tsartlip), BO̱KÉCEN (Pauquachin), S̱ÁUTW̱ (Tsawout), W̱SIKEM (Tseycum) and MÁLEXEŁ (Malahat) Nations.

### b. Declaration of Conflicts of Interest

No conflicts declared.

### c. Approval: Regular Meeting Agenda of October 22, 2025

38.25            MOVED AND SECONDED  
*That the agenda be approved as presented.*  
CARRIED UNANIMOUSLY



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### d. Approval: Regular Meeting Minutes of September 11, 2025

39.25

#### MOVED AND SECONDED

*That the minutes of the Police Board Meeting held September 11 not be approved as presented and revised to be more succinct ahead of the November 13, 2025.*

CARRIED UNANIMOUSLY

### e. General Service Update – Chief’s Report

- Lawyer P. Ceyskens provided a one-hour training session to the Board on Police Governance from a legal perspective.
- See report as attached.

### f. Operations Update – Deputy Chief’s Report

- See report as attached.

### g. Finance Update

- The Finance Committee does not have enough information to support the approval of the 2026 Budget.
- See 2026 Budget reports as attached.

40.25

#### MOVED AND SECONDED

*That the materials provided to the Finance Committee related to the new items in the 2026 budget be shared with the Board by the Finance Committee for their review ahead of the next Committee meeting and prior to the November 13, 2025 meeting.*

CARRIED UNANIMOUSLY

### h. Policy Review

- The Governance Committee Chair aims to review one policy per month to be presented to the Board for approval.

### i. Committee Reporting

- Each Committee presented updates related to their work.
- Discussion regarding risk management. The Committees will work together identify potential static risks for discussion at the February 2026 meeting.

41.25

#### MOVED AND SECONDED

*That each committee and the Chief Constable identify potential risks to report at the March 2026 meeting.*

CARRIED UNANIMOUSLY

### j. Forward Calendar Review

- See as attached.



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### 42.25 MOVED AND SECONDED

*That the Board administrator provide a list of motions made shortly after each meeting to allow the Board members to prepare their calendars.*

CARRIED UNANIMOUSLY

## 2. NEW BUSINESS

### a. Review of Respectful Workplace Policy

- For review only.

### b. Issues Workflow Presentation – Board Member McKay

- Board Member McKay presented an Issue Workflow matrix for the Board's information.

### 43.25 MOVED AND SECONDED

*That the Board include the Issue Workflow matrix in the Board Governance Manual.*

CARRIED UNANIMOUSLY

### c. Resolution: Coverage of Child Care Costs for Board and Committee Meetings

### 44.25 MOVED AND SECONDED

*That the Board adopt the resolution with the amendment of "dependent" vs. child care.*

CARRIED UNANIMOUSLY

## 3. CORRESPONDENCE

## 4. CLOSED MEETING

Meeting closed at 6:02pm.

### 45.25 CLOSED POLICE BOARD MEETING

1. *That the Board convene a closed meeting that excludes the public pursuant to the following sub sections of Section 69 of the Police Act, Section 69 (2)(c) - A matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter.*
2. *That the Board continue the In- Camera Meeting in closed session.*

Recess at 7:10pm



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### ADJOURNMENT

46.25                    **MOVED AND SECONDED**  
*That the Meeting be recessed.*  
**CARRIED UNANIMOUSLY**

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF REGULAR POLICE BOARD MEETING,  
HELD ON THURSDAY OCTOBER 22, 2025.

  
\_\_\_\_\_  
RENEE JOHANSSON  
CHAIR OF THE POLICE BOARD

  
\_\_\_\_\_  
EMMALEE GRAY  
BOARD ADMINISTRATOR